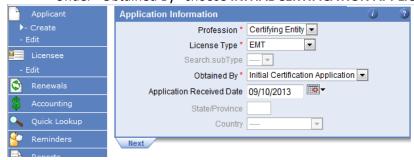
NREMT Exam Results Upload and Creating a Licensee Record

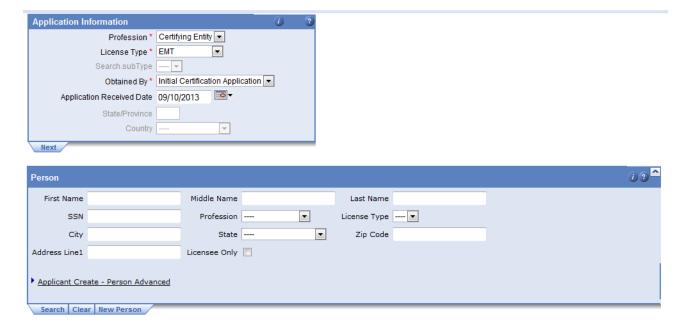
Go to "Applicant", "Create"

- Under "Profession" choose CERTIFYING ENTITY
- Under "License Type" choose EMT
- Under "Obtained By" choose INITIAL CERTIFICATION APPLICATION



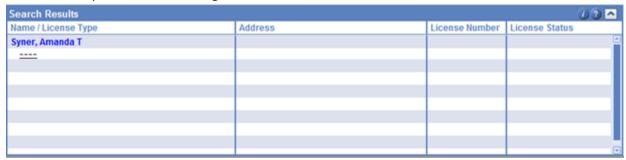
Click the tab labeled" NEXT"

You should now see the view below

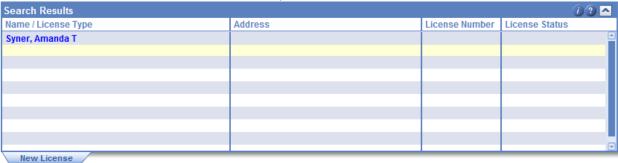


- To search for the "person record", enter the Social Security Number where it says "SSN".
- Click the tab labeled "SEARCH"

What comes up will look something like this:



Click on the dotted lines and then this is what you will see:



Next, click the "**NEW LICENSE**" tab and you will be able to process the record for eventual EMT certification.

For questions, please contact the BLS Coordinator at 916-431-3717.